

RCMP PCC Request

C-216C					
FINGERPRINT IDENTIFICATION			IDENTIFICATION DACTYLOSCOPIQUE		
FOR IDENTIFICATION PURPOSES ONLY - AUX FINS DE L'IDENTIFICATION SEULEMENT					
TCN - NCT		AFIS - SAID		BAR CODE - BARRE-CODE	
R I G H T H A N D	Thumb - Pouce	Index	Middle - Mèdius	Ring - Annulaire	Little - Auriculaire
L E F T H A N D	Thumb - Pouce	Index	Middle - Mèdius	Ring - Annulaire	Little - Auriculaire
Signature of person fingerprinted Signature de la personne dactyloscopiée 8			Signature of official taking fingerprints Signature du préposé aux empreintes 1		Date Fingerprinted Date d'empreintes 2 Y - A M D - J
3 PERSON FINGERPRINTED - PERSONNE DACTYLOSCOPIÉE					
Surname - Nom de famille		Given Name 1 - Prénom 1		Given Name 2 - Prénom 2	
Other Given Names - Autres prénoms					
Maiden name, former surname(s) - Nom de jeune fille, nom(s) de famille antérieur(s)					
4 Date of Birth - Date de naiss. Y - A M D - J		5 Gender - Genre <input type="checkbox"/> Male / Homme <input type="checkbox"/> Female / Femme		6 Telephone No - N° de téléphone	
7 Apartment / Unit # - Street Address - No d'app./d'unité - adresse municipale			City - Ville	Province	Postal code - Code postal
Reason for application (MUST BE COMPLETED) - Raison de la demande (DOIT ÊTRE REMPLI)					
<input type="checkbox"/> Visa/Waiver Visa/désistement 8		<input type="checkbox"/> Pardon Application Demande de réhabilitation		<input type="checkbox"/> Employment (specify) Emploi (préciser)	
<input type="checkbox"/> Canadian Citizenship Citoyenneté canadienne		<input type="checkbox"/> Adoption		<input type="checkbox"/> Volunteer (specify) Bénévolat (préciser)	
<input type="checkbox"/> Immigration to Canada (LIS) Immigration au Canada (SIR)		<input type="checkbox"/> Privacy Act Loi sur la protection des renseignements personnels		<input type="checkbox"/> Other (specify)	
Reference Number - Numéro de référence			<input type="checkbox"/> Vulnerable Sector (attach consent Form) Secteur sensible (joindre la formule de consentement)		
Fingerprinting Agency / Department Service ou organisme prenant les empreintes			Return Result to (Name and Address of Authorized Agency) Envoyer les résultats à (nom et adresse de l'organisme agréé)		
NOTE: The provisions of the Code of Fair Information Practices established by sections 4 to 8 of the Privacy Act apply. This information is retained in PIB CMP/PU-030.					
NOTE: Les dispositions du Code de pratiques équitables en matière des renseignements établies par les articles 4 à 8 de la Loi sur la protection des renseignements personnels s'appliquent. Ces renseignements sont conservés dans le FRP GRC/P-PU-030.					
RCMP GRC C-216C (2007-12) DRAFT					

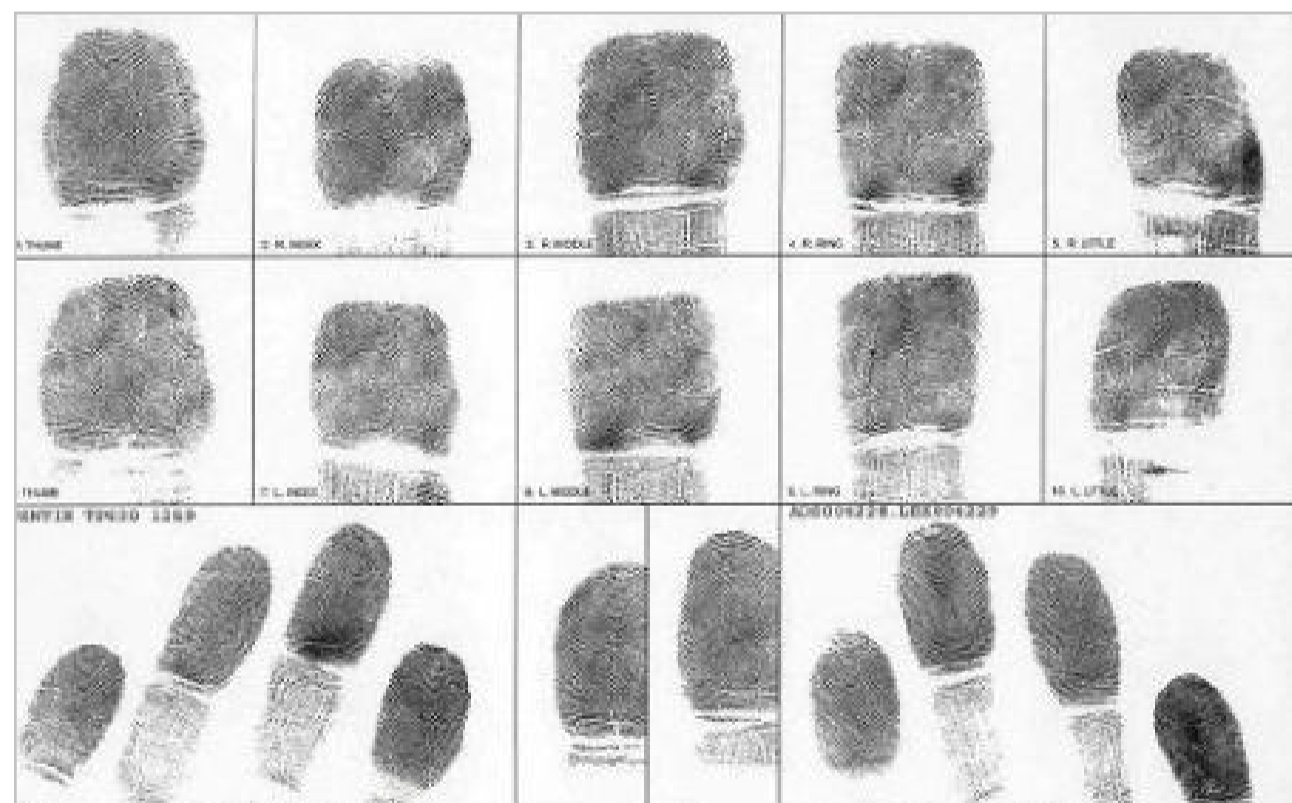
The Fingerprint Submission Process for RCMP PCC Requests

All fields highlighted in yellow above must be filled out on the fingerprint form completely. Be sure to fill out both forms. Please print legibly and use **BLACK INK**.

- Signature** of the Official taking the fingerprints.
- Date** - On which fingerprint is taken (year-month-day).
- Please print clearly in the **First, Middle** and **Last Name** fields.
- Date of Birth** – Date of Birth should be entered MM/DD/YYYY.
- Gender** - Tick Male or Female
- Phone Number** - Your Phone Number
- Address** - Complete address in the present country of your residence.
- Reason for Fingerprinting** - Tick the appropriate box. if reason is not mentioned tick on “OTHER” and fill out the appropriate reason.
- Signature & Seal of Authorized Personnel** - Agency / Police station.

Select the Right Partner for Your Fingerprinting

- Choose Wisely:** Opt for a reputable fingerprinting agency or visit your local police station authorized to handle such matters. This step is vital to avoid rejections.
- Use the Correct Forms:** The RCMP mandates the use of C216C forms for fingerprinting. These are specially designed to accurately record your fingerprints for identification and background checks. Some other forms may also be accepted, you can contact Globeia to know if your local police station forms would be acceptable for the process



Dos and Don'ts of the The Fingerprint Submission Process for RCMP PCC Requests

DOS:

- Fill out the Forms Fully:** Ensure every required field on the RCMP C216c form is accurately completed.
- Black Ink Only:** Use black ink for clear legibility on your fingerprint form.
- Attention to Detail:** Fingerprint must be rolled from one nail edge to the other, ensuring all ten fingers are correctly captured. Plain impressions are also necessary for sequence and accuracy verification. Ink must be used in adequate amounts to ensure that the prints are neither too light nor extremely dark. Ensure that the prints are not smudged.
- Stick to RCMP-Approved Forms:** The C216C form is your go-to document, tailored for precise fingerprint capture.
- Follow the Given Instructions:** Adhere strictly to the guidelines provided by your chosen agency or service to avoid mistakes.
- Check Your Information:** Make sure all details on the forms match your current ID documents.
- Review Before Submission:** A final check for accuracy in your personal information is crucial before you submit.
- Signatures & Seals:** Ensure to get the signature and seal of the authorized personnel at the fingerprinting facility, on your C216C forms.

The Don'ts to Avoid Rejection

- No to Pencils or Colored Inks:** Stick to black ink to prevent any readability issues or rejections.
- Keep the Forms Pristine:** Folding, creasing, or damaging the fingerprint cards in any way can affect print quality.
- Complete Forms Only:** Submitting incomplete or partially filled forms could delay or even reject your application.
- No Alterations:** Once your form is filled, do not attempt to change any information.
- Use the Latest Form Version:** Always ensure you're using the current version of the RCMP C216C form for compatibility with processing systems.

Following these simple steps, you can seamlessly approach the fingerprint submission process for your RCMP PCC request. Globeia is here to assist you at every turn, ensuring your application is accurate and complete. Remember, attention to detail can significantly streamline your clearance process.